

## Provisional Agenda

### Second Meeting of the APFNet Board of Directors

11-12 May, 2016 Siem Reap, Cambodia

#### 10/11 May, Tuesday/Wednesday: Arrival of Participants

##### Day 1: 11 May, Wednesday

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| 09:00 - 17:00 | Field Trip (Board & Council)                  |
| 18:00 – 20:00 | Dinner reception hosted by APFNet Secretariat |

##### Day 2: 12 May, Thursday

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| 08:30 – 09:00 | On-site Registration & Distribution of the meeting package |
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| Opening of the meeting<br><i>Chaired by Mr. Zhao Shucong, Chair of APFNet Board</i> |                                      |
| 09:00 – 09:05   | Introduction to meeting participants |
| 09:05 – 09:10   | Adoption of the meeting agenda       |

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| Session 1 Membership of the Board<br><i>Chaired by Mr. Zhao Shucong, Chair of APFNet Board</i> |  |
| 09:10 – 09:15  | Change of the ex-officio member on behalf of China, the host of APFNet Secretariat |
| 09:15 – 09:25  | Discussion and adoption of Extension of 4 One-year Directors' term                 |

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| Session 2 Review of APFNet's work and plans<br><i>Chaired by Mr. Zhao Shucong, Chair of APFNet Board</i> |  |
| 09:25 – 09:40  | APFNet Progress and Financial Report 2015<br><i>Presented by Mr. Qu Guilin, Executive Director, APFNet Secretariat</i>                       |
| 09:40 – 10:00  | Review and adoption of APFNet Annual Work Plan and Budget 2016<br><i>Introduced by Mr. Qu Guilin, Executive Director, APFNet Secretariat</i> |

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| Session 3 APFNet operational documents<br><i>Chaired by Mr. Zhao Shucong, Chair of APFNet Board</i><br><i>Facilitated by Ms. Rosalie McConnell, APFNet Consultant</i> |  |
| 10:00 – 10:40   | Review and Adoption of <ol style="list-style-type: none"> <li>1. APFNet Operations Manual</li> <li>2. APFNet Salary and Subsidy Scheme</li> <li>3. APFNet Accounting Policies</li> <li>4. Procedures for Selection and Appointment of the Executive</li> </ol> |

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|               | Director                     |
| 10:40 – 11:10 | Group photo and coffee break |
| 11:40 – 12:00 | Session 3 continues          |
| 12:00 – 14:00 | Lunch                        |

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| Session 4 Appointment of APFNet Project Appraisal Panel 2016-2018<br><i>Chaired by Mr. Zhao Shucong, Chair of APFNet Board</i> |  |
| 14:00 – 14:30  | Report of Council and Secretariat recommendations on PAP 2016-2018 composition<br>Adoption and appointment of the APFNet Project Appraisal Panel 2016-2018 |

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| Session 5 APFNet's way forward<br><i>Chaired by Mr. Zhao Shucong, Chair of APFNet Board</i><br><i>Facilitated by Ms. Rosalie McConnell, APFNet Consultant</i> |  |
| 14:30 – 15:10   | Review and Adoption of the APFNet Strategic Plan 2016-2020<br><i>Introduced by Mr. Mahendra Joshi, APFNet consultant</i> |

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| Session 6 next meeting and other matters<br><i>Chaired by Mr. Zhao Shucong, Chair of APFNet Board</i> |   |
| 15:10 – 15:30   | Discussion on and decision of the dates and venue of the third meeting      |
| 15:30 – 15:50   | Other matters<br>Discussion on the establishment of APFNet branch office(s) |
| 15:50 – 16:20   | Coffee break  |

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| Closing of the meeting<br><i>Chaired by Mr. Zhao Shucong, Chair of APFNet Board</i> |   |
| 16:20 – 16:40   | Wrap up of all decisions made as well as comments and recommendations |
| 16:40 – 16:50   | Adoption of decisions   |
| 16:50 – 17:00   | Closure of the meeting  |
| 18:00 – 20:00   | Dinner hosted by Chair of APFNet Board of Directors                   |