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## Fourth Meeting of the APFNet Council

25 March 2018 Beijing, China

### Provisional Program and Organizational Work

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#### 24 March 2018

15:00-18:00 *Registration: badge and document collection*  
*Venue: Lobby, China National Convention Centre Grand Hotel*

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#### 25 March 2018

Time	Agenda items and documents/materials
08:40-09:00	<i>Registration: badge and document collection</i> <i>Venue: Conference room 301 (Floor 3), China National Convention Center</i>
09:00-10:30	<ol style="list-style-type: none"><li><u>1. Call to order(5')</u> Dr Preecha Ongprasert, Outgoing Chair of the Council will open the meeting and welcome representatives of members and observers.</li><li><u>2. Adoption of agenda(5')</u> Outgoing Chair will introduce the provisional agenda and invite the Council to consider and adopt it and raise any other matters it may wish to discuss. [Doc] Provisional agenda[APFNet/Council/ENG/2018/01(v2)]</li><li><u>3. Election of officers(20')</u> Ms Rosalie McConnell, the meeting facilitator will preside over the session. Chair and Vice-Chair for a term spanning 2018-2021 will be nominated and elected among the present APFNet members. The elected Chair and Vice-Chair will immediately preside over the remaining meeting.</li><li><u>4. Report of the Executive Director 2017(20')</u> Dr LU De, the Executive Director will report on APFNet activities and financial performance in 2017. The Council may take the note and comment on the reports. [Doc] Executive Director's Report 2017 [APFNet/Council/ENG/2018/02] Implementation of APFNet's Work Plan 2017 [APFNet/Council/ENG/2018/03] APFNet Financial Status 2017[APFNet/Council/ENG/2018/04]</li></ol>

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	<p>5. <u>Progress report on APFNet initiatives(15')</u> Ms Lu Qian, the Secretariat will report on status of 5 APFNet initiatives and progress. The Council may take the note and comment on the report.</p>
	<p>6. <u>Progress report on APFNet Capacity Building programs(15')</u> Ms Hu Chuyu, the Secretariat will report on the progress of work. The Council may take the note and comment on the report.</p>
10:30-10:50	<i>Commemorative group photo and coffee break</i>
	<p>7. <u>Project updates(30')</u></p> <ul style="list-style-type: none"> <li>- Ms Sun Weina, the Secretariat will report on project development and status of projects under implementation in 2017. [Doc]Appraisal of APFNet Concept Notes and Formulation of Project Proposals 2017 [APFNet/Council/ENG/2018/05] APFNet Project Implementation 2017[APFNet/Council/ENG/2018/06]</li> <li>- Prof. Baatarbileg Nachin, the Mongolian Contact Person to the APFNet Council will share outcomes and impacts of a completed project entitled <i>Monitoring forest cover change in Mongolia with participatory approach.</i></li> </ul>
10:50-12:00	<p>8. <u>APFNet's work plan and budget 2018(20')</u> The Council will consider the proposed APFNet Work Plan and Budget 2018, and provide recommendations on the document for the Board's approval.  [Doc] Proposed APFNet's Work Plan and Budget 2018 [APFNet/Council/ENG/2018/07]</p>
	<p>9. <u>Nomination and selection of Board members 2019-2022(20')</u> The Council will adopt the Proposed Procedures of Nominating and Selecting APFNet Board of Directors, and select new Board members (2019-22) accordingly. [Doc] Proposed Procedures of Nominating and Selecting APFNet Board of Directors [APFNet/Council/ENG/2018/08] Members' Nominations for APFNet Board Membership 2019-22[APFNet/Council/ENG/2018/09]</p>
12:00-14:00	<i>Lunch break</i> <i>Multi-function Hall B(1<sup>st</sup> floor,) China National Convention Center</i>
14:00-16:00	<p>10. <u>Discussion on Council's work and future meetings(2 h)</u> Council will discuss on how to better support APFNet and conduct meetings effectively. The Secretariat will brief actions taken to enhance communication with</p>

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members, and present points for Council's discussion. Ms. Rosalie McConnell will facilitate the discussion.

[Doc] Council's Work and Future Meetings [APFNet/Council/ENG/2018/10]

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16:00-16:20 *Coffee break*

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11. APFNet 10<sup>th</sup> Anniversary

16:00-16:20 The Secretariat will brief work done to celebrate the 10 year anniversary of the APFNet.

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12. Dates and venue for next meeting

The Council will be invited to consider and make decision.

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13. Other matters

The Council will discuss any other matters raised during the adoption of the agenda.

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14. Adoption of decisions and recommendations

16:20-17:00 Ms Rosalie McConnell, the meeting facilitator will orally present decisions and recommendations made for Council's adoption.

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15. Reflections

The Council members will be invited briefly state one or two most important issues raised or decisions made of the day.

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16. Adjournments

Chair of the Council will summarize and close the meeting.

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