



## Seventh Meeting of the APFNet Board of Directors

27–28 April 2023 | Manila, the Philippines

### Provisional agenda with annotations

#### **Day 1: Thursday, 27 April 2023 (excursion)**

07:00–18:30 Joint full-day excursion of the APFNet Council and Board members

Time	Activity
7:00–8:30	Travel from Conrad Manila to Los Banos, Laguna
8:30–9:00	Registration and brief introduction
9:00–10:30	Hike to plantations (2 km)
10:30–11:30	Hike to Makiling Rainforest Park (2 km)
11:30–12:30	Lunch
12:30–13:00	Travel to Makiling Botanic Gardens
13:00–15:00	Tour Inside Makiling Botanic Gardens (Diorama, MBG Circle, Tree World, Hardin ni Maria, Philippinensis Row, and Molawin Creek)
15:00–16:30	Travel from Los Banos, Laguna, to Conrad Manila
17:30–18:30	Reception dinner

#### **Day 2: Friday, 28 April 2023**

Meeting times:

13:30–16:50

No.	Time	Agenda items, and documents/materials [D]
1	13:30–13:35	<b><u>Adoption of agenda (5 min)</u></b> <ul style="list-style-type: none"><li>Introduce attendees and confirm quorum (Dr Guan Zhi'ou, Chair)</li><li>Review and adopt the agenda</li></ul> <i>[D] Provisional Agenda with Annotations</i>
2	13:35–13:40	<b><u>Introduction of the decisions of the Seventh Meeting of the APFNet Council (5 min)</u></b>

		<p>Report on decisions made by the Seventh Meeting of the APFNet Council for the Board’s information</p> <p><i>[D] Decisions of the Seventh Meeting of the APFNet Council</i></p>
3	13:40–13:50	<p><b><u>Appointment of the Vice-Chair of the Board of Directors (10 min)</u></b></p> <p>Discuss and appoint a Vice-Chair for the Board</p> <p>(This agenda item was proposed at the Sixth Meeting of the APFNet Board of Directors in 2022 and will be discussed at the Seventh Meeting of the APFNet Council on 26 April 2023. If approved by the Council, the Board will nominate a Vice-Chair)</p> <p><i>[D] Decisions of the Sixth Meeting of the APFNet Board of Directors</i></p>
4	13:50–14:00	<p><b><u>Renewal of Board members (10 min)</u></b></p> <p>Discuss the renewal of one Board member, whose first three-year term will end in 2023</p> <p><i>[D] Update on the Composition of APFNet Board Directors in 2023</i></p> <p><i>[D] List of Board members 2023</i></p> <p><i>[D] Rules of Procedure of the Board of Directors (Rule 6 and 10)</i></p>
5	14:00–14:30	<p><b><u>Review of APFNet work and financial performance in 2022 (30 min)</u></b></p> <ul style="list-style-type: none"> <li>• Report on APFNet’s work conducted in 2022 (Executive Director)</li> <li>• Invite Board members to comment on the report</li> </ul> <p><i>[D] APFNet Summary Report 2022</i></p> <p><i>[D] APFNet Financial Status Analysis Presentation 2022</i></p>
	14:30–14:45	<i>Coffee break (15 min)</i>
6	14:45–15:15	<p><b><u>APFNet’s annual work plan and budget for 2023 (30 min)</u></b></p> <ul style="list-style-type: none"> <li>• Introduce the proposed work plan and budget, highlighting the main activities and expected outcomes</li> </ul>

		<ul style="list-style-type: none"> <li>• Discuss and approve the work plan for 2023</li> </ul> <p><i>[D] Proposed APFNet's Work Plan and Budget 2023</i></p>
7	15:15–15:20	<p><b><u>Dates and venue of the next meeting (5 min)</u></b></p> <p>Decide on the dates and venue for the Eighth Meeting of the Board of Directors in 2024, taking into consideration the Council's decision on the dates and venue for the next Council meeting</p> <p><i>[D] Decisions of the Seventh Meeting of the APFNet Council</i></p>
8	15:20–16:20	<p><b><u>Discussion of proposals from Board members (60 min)</u></b></p> <p><i>To follow up on inputs made by the Sixth Meeting and the suggested agenda for the Seventh Meeting, Board Directors will be invited to discuss the following issues:</i></p> <ul style="list-style-type: none"> <li>• How to efficiently involve the Board in APFNet projects and activities (20 min)</li> <li>• How to explore ways for APFNet fundraising (20 min)</li> <li>• How to further strengthen APFNet capacity-building programmes and respond to priority needs in the region, especially in South Asian and Pacific Island economies (20 min)</li> </ul>
9	16:20–16:40	<p><b><u>Other matters (20 min)</u></b></p> <p>Discuss any other matters arising</p>
10	16:40–16:50	<p><b><u>Close the meeting (10 min)</u></b></p> <p>Adopt decisions and close the meeting</p>